

Minutes of the AGM for ANDOVER MIND

held virtually via Zoom

on Wednesday 2nd December 2020

Jenny Verity, Chair of Andover Mind welcomed all to our first virtual AGM and thanked everyone for attending , she gave special thanks to The Mayor of Test Valley and attending Councillors.

Jenny explained that we have asked Trustees and Staff who are members to propose and second items on the agenda in advance. During the meeting Jenny asked members to vote unanimously.

1. Apologies

Jenny Verity said that there was a list of those who had contacted us to apologise for not being able to attend; this is available if requested.

2. Approval of minutes of the last AGM held on Thursday 16th January 2020.

Proposed: Iris Stevens

Seconded: Barbara Allen

Carried unanimously

3. Matter arising

No matters have been notified.

4. To receive and consider the Chairperson's and other reports for the year ending 31st March 2020.

See attached (Chair's Report)

5. To receive and approve the accounts and the Accountants report for the year ending 31st March 2020.

A copy of the abbreviated version of the annual accounts was available to download from the AGM meeting pack page of our website prior to the meeting, however, the full version of accounts are available on request..

Jenny introduced Justin Harris from Knight Goodhead Accountants who are our appointed accountants and auditors. Justin explained the figures on the Statement of Financial Activities and asked current members for any questions. There were none.

Andover Mind have finished the year in a good position however they continue to hold money in reserves to cover the uncertainties and contingencies that arrive.

Justin thanked our major funders, such as Hampshire County Council, Southern Health NHS Foundation Trust, Test Valley Borough Council, and numerous other organisations and people who have fundraised or made donations during the past year.

Justin also thanked Debra, Nicky, Tracy, Lisa and the trustees for all their assistance with end of year accounts and audit. Andover Mind has a clean audit report with nothing significant to report.

Proposed to accept accounts as presented: Tom Rawcliffe
Seconded: Lisa Langman

Accepted unanimously

6. To elect Executive Committee Members in accordance with the Articles of Association

Two Trustees resigned during the last year were Neil Poynter and Karen Ashley-Brown.

Other members for the last year were: -

Jenny Verity
Paul Crossman
Sandra Buckley
Iris Stevens
Tom Rawcliffe

By reason of length of service Sandra Buckley will be standing down but offers herself for re-election.

Proposed: Debra Ramchurn
Seconded: Lisa Langman

2 new member have been co-opted onto the committee during the last year Jacqueline Abdollahzadeh and Anne Phillips.

Proposed: Paul Crossman
Seconded: Kim Francis

Carried unanimously

I, Jenny Verity have decided to resign as Chair and from the board of Trustees.

All other members are willing to serve for a further year.

7. To elect Officers in accordance with the Articles of Association

Anne Philips has offered to stand as our new **Chair**.

Proposed: Jenny Verity

Seconded: Iris Stevens

Carried unanimously

Anne took over the proceedings.

We have invited Jenny to be an Ambassador for Andover Mind, which she has kindly accepted.

Sandra has offered to stand as acting **Treasurer** for the next year

Proposed: Barbara Allen

Seconded: Tom Rawcliffe

Paul Crossman has offered to continue to stand as **Company Secretary** for the next year

Proposed: Iris Stevens

Seconded: Kim Francis

Carried unanimously

8. To appoint Auditors / Accountants

Knight Goodhead Accountants will continue their appointment as accountants and auditors for the next year.

9. To consider any resolutions previously notified to the Secretary.

No resolutions have been notified.

Chairperson's Report Andover Mind 2019/2020

Welcome to the 2019/2020 AGM of Andover Mind in a very different form from usual. This is my last AGM as chairperson as I am handing on the baton to Anne Phillips who was formerly on the staff at Andover Mind and is an experienced Chair.

I wish her well in the role.

We have had a very strange but successful year as most of it took place before Covid 19 and only one month in March was during the first lock down. This has meant we have had to do everything in a very different way and the full impact on the service users and the general public is still to come. We have tried to tailor everything to suit everyone and we realised that for some people telephone calls and messages will not be enough particularly in the Dementia Advice Service so we have tried to adapt as we have gone into the second lock down with all the Covid risk measures in place.

I would like to thank the staff and our CEO Debra Ramchurn for all their hard work in such a difficult time, particularly the new staff who have not had much face to face contact. The trustees and volunteers who have carried on supporting the organisation and our funders HCC the CCGS Test valley and all the corporate organisations and small funders.

The full trustee report is on line and we will learn more later on in the meeting about what we have been doing this year. I wish you all the best in keeping well and mentally healthy until we can meet again in more normal circumstances.